

ROUGHTON PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

MINUTES

Monday 7th November 2022 - Roughton Village Hall commencing @ 7.30pm

Present: Mr Paddy Bennett (Chair), Richard Seaward, Graham Hewett
and David North-Graves

Others: 3 members of the public

- 1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**
There were no interests declared.
- 2. To consider apologies for absence**
No apologies had been received by the Clerk in advance of the meeting.
- 3. To approve Roughton Parish Council Ordinary Parish Council Minutes - 5th September 2022**
These had been circulated and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**
Resolved to open the meeting

Members of the public spoke passionately about their issues with speeding, volume of traffic and concerns with pedestrian safety in relation to the Thorpe Market Road. The area of concern was where you enter the village from Thorpe Market and come into the 30mph zone and down to the roundabout.

There was lengthy discussion on this matter which covered all aspects of the residents issues.

It was requested that the Police undertook a speed check in the layby adjoining Roughton Common. The Clerk would request the Police to do this and find out if this location was suitable for them. EP

Members took on board the representations from the community and would be mindful of this at Agenda item 6.

Resolved to close the meeting

- 5. Clerks report and Matters Arising**
 - 5.1 Broadland Housing update - ROU03** - Responded to latest application and the Council reminded the NNDC Planning Team again of the 106 agreement which was in place.

- 5.2 Notice Board at Mill Lane**
There was no progress on this at the present time and a location was still being sought.
- 5.3 Dog Fouling - Orchard Close/Back Lane** - this was being monitored and there had been no further complaints received.
- 5.4 Meeting dates for 2023**
These were circulated to members and would be placed onto the website and noticeboards. EP
- 5.5 Repairs to bus shelter roof** - completed
- 5.6 Upgrading of Knoll seat outside Roughton School**
This was being assessed by Council members. ALL
- 5.7 Street Furniture/signage - Chapel Road** - dealt with and this would be monitored by the Council for further encroachment onto the footpath.

ROUGHTON COMMON

- 5.8 Litter bins at Roughton Common** - there had been no further instances and it would be removed from the Agenda.
- 5.9 Parking on Roughton Common** - installation of additional bollards and “no parking” notices completed - the outcome of this action would not be realised until the summer months. It was hoped that this would resolve the situation.
- 5.10 Japanese Knotweed** - maintenance call completed - report received

HIGHWAYS MATTERS

- 5.11 SAM2**
The SAM2 would be requested to be deployed along the Thorpe Market Road.
- 5.12 NCC** - grass cutting payment received
- 5.13 Carr Road** - displaced tarmac from tree root - the area had been marked up.

6. To consider application to the NCC Parish Partnership Scheme for Village Entrance Gateways at the Thorpe Market Road

In light of the representations from the public and the emails received from residents Members considered that there was no proof that they actually worked. However, they did remind drivers that they were coming into a village and reinforced that the speed was 30mph. The general consensus of opinion was that any assistance with regard to reducing speed would have an impact on the lives of residents who lived along the road and the pedestrians. This initiative was aimed at creating a message to road users.

The Clerk was asked to investigate the cost of the gates (circa £3,500), liaise with Highways and complete the application to the NCC Parish Partnership Scheme. A financial contribution towards this from Tim Adams would also be requested. The Clerk informed that the Council had not accounted for this in the 2023-2024 proposed budget. EP

7. To consider, review and take appropriate action on correspondence

Grounds Care Maintenance - Japanese Knotweed and updated report	Completed
Residents regarding White Entrance Gateways	Agenda
NCC - Road Closure re Burnt Hills, Cromer	Circulated
NCC - request for reimbursement of £5,150 relating to Funding for bus shelter - inadvertently paid to Roughton	Payment to be raised
Stalham Town Council Support for The Infrastructure Levy	Action to be taken
NNDC - Town and Parish Forum	Circulated
Roughton Jubilee Committee donation of funds for benches	Clerk to action

8. Finance

8.1 To agree expenditure for replacement benches in the Parish

The Jubilee Committee had written to inform that the surplus monies raised from their fund raising would be donated to the Council. These funds are to be utilised towards 3 new strong benches in the Parish. The Clerk was asked to liaise with the committee and authorised to purchase the benches when the funds were received. It was expected that the funds would be sufficient for 3 new benches. The exact locations would be finalised. EP

8.2 To review budget and set Precept for 2023/2024

Members reviewed and considered the budget. They were mindful that costs had escalated and although no increase had been recommended Councillors in attendance considered that if the Council wanted to improve the village and incorporate the new white entrance gateways at strategic locations that an increase was required. It was predicted that there would be carry forward of circa £5-6k however members deemed this insufficient in case of any unpredicted budgeted charges which may occur going forward. Upon reflection and the request to purchase the white entrance gateways by the community the Clerk was instructed to increase the Precept to £12,125. EP

8.3 Consider donation to Royal British Legion (21-22 £100) S137 payment

It was agreed that a donation of £100 be made. EP

8.4 To approve payments

Elaine Pugh	722.15
NCC (returned payment)	5,150.00
Grounds Care Group	180.00
Mr Overton (moles)	90.00
CT Baker	191.49
Countrystyle Recycling	49.20
Gary Cheney (caretaker)	165.00
Kevin Richardson	75.00
Royal British Legion (S137 8.3)	100.00

Resolved to pay enbloc.

9. To consider and review Planning

19/1028	Lane at Back Lane	30 residential dwellings	Responded regarding 106 agreement and community assets
22/2502	Six Acres Caravan Park	Siting of one additional caravan	Forwarded - no comments

10. To Receive Reports from Councillors and items for the next Agenda

The Chair was attending the Remembrance Day Service on behalf of the Council and attended Roughton School's Firework display.

11. To Confirm the Date of the next meeting - Roughton Parish Council Ordinary Meeting on Monday 9th January 2023 - 7.30pm Roughton Village Hall

There being no further business the meeting was concluded at 8.45pm