

ROUGHTON PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

MINUTES - MONDAY 2nd September 2024 @ Roughton Village Hall at 7.30pm

Present: Mr Paddy Bennett (Chair), Mrs Ann Arrow, Mrs Michelle Hewett,
Mr David North-Graves and Mr Roy MacDonald

Others: There were no other attendees

1. **To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**

Mrs Julie Howes, Mr Richard Seaward and Mr Graham Hewett - personal
- accepted by the Council.

2. **To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.**

No declarations were made or dispensations given.

3. **To approve Ordinary Parish Council Minutes 1st July 2024**

Minutes had been circulated and it was resolved that they be signed by the Chair.

4. **Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**

Members of the public are invited to give their views on Parish affairs at the discretion of the chair. A 10 minute allowance is given for this purpose.

Roy MacDonald, NNDC - there were no reports from NNDC - Tim Adam's report was read out.

5. **To review and consider Planning if received**

24/1667	Brookside, Old Turnpike - replace rear cons with single ext	No comment
24/1661	212 Roughton Rd - erection s/s side ext and s/s to garage	No comment
24/1542	Demolition of building and erection of up to 4 dwellings with garaging and vehicular access and associated works	Objected to

6. **To consider an application to the NCC Parish Partnership Scheme**

(additional white entrance village gates on Roughton/Chapel Road)

Discussion took place on this matter and comments had been received by Roughton Road residents regarding the placement of the recently installed village gates. Many considered that this "split" the village/road in half. Members discussed this at length and it was resolved that the Council applies for additional village entrance gates near/to Holway Close on the boundary of Roughton.

The Clerk would arrange.

EP

7. **Matters Arising and Monthly updates and for information only:**

7.1 The New Inn - registration - Community Asset List

NNDC - completed and confirmed listed by NNDC

- 7.2 **Defibrillator** - New Inn - pads ordered and new battery needed
- 7.3 **Replacement notice board at Roughton Road and refurbishment of unit by School** - waiting installation/repair
- 7.4 **SAM2 - movement and transfer**

LOCATION	FROM	TO	TOTAL VEHICLES	85th PERCENTILE SPEED MPH	Speed limit	AVERAGE SPEED MPH
Thorpe Market Rd	01.06.24	30.06.24	34,421	34.00	30	28.60
Cromer Road - facing Jonas Farm/Carr Lane	07.07.24	01.08.24	10,134	32.70	30	27.50
Roughton Road - facing Roughton	01.08.24	01.09.24	25,239	33.80	30	27.90

It was agreed that the unit would be deployed to Mill Lane and then to the Thorpe Market Road.

- 7.5 **Bollards at School** - NCC did not see any need to move the bollards as they met the objectives discussed.

ROUGHTON COMMON

- 7.6 **Parking** - this continued to be monitored and it was noted that users of the local take-away decided to park opposite the common. This did cause obstruction and concern.
- 7.7 **Signage for Roughton Common** - No further guidance received
It was agreed to remove this from the Agenda and leave the current signage in place.
- 7.8 **Installation of posts around Roughton Common** - final design
The Clerk had inspected the common with the contractor and it was proposed that 45 posts be installed together with gateposts with a locked chain across to stop unauthorised access. The land at the top end of the common would be reinstated (it had been eroded by car parking) and slightly raised prior to the installation of posts.
Additional costs would be incurred of circa £100.00 - this was noted by the Council.

HIGHWAYS MATTERS

- 7.9 **NCC Parish Partnership Scheme** - White Gateways - installed.
Parking at Brownsfield - waiting confirmation of commencement.
The parking at Brownsfield was work in progress via Highways.
- 7.10 **Roughton Post Office**
Members had been monitoring the situation and it was agreed that the service had improved. The business was going through a “change” in staff and it was anticipated that further progress would be made. It appeared that opening hours were not displayed and the Clerk would investigate this and write accordingly.

EP

- 7.11 **Highways outstanding tickets**

Tim Adams/ 90025741	Speed limiter Norwich Road To be actioned / and resolve the problem - waiting for UK Power Networks to resolve	Reported - 13.4.23 Waiting UKPN - Chased August 2024. Highways were investigating it maybe that this unit is beyond lifespan. The unit does work intermittently
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8. To consider and review correspondence

NNDC - confirmation of The New Inn as Asset of Community Value	Noted and circulated
NNC - Parish Partnership Scheme 25-26	Agenda Item 6
NCC - notification of Roadside Nature Reserve - Metton Road	Noted
Marie Curie - request for donation	No donation
Age UK - information - circulated	Circulated

9. To consider Financial Matters

9.1 To receive bank reconciliation and note receipts and review reserves

The Clerk detailed the bank reconciliation and members noted receipts and reviewed reserves.

9.2 To agree payment schedule and approve payments

Mr Overton (moles)	90.00
Secret Gardens	60.00
NNDC - Bin emptying	537.36
Countrystyle Recycling	87.00
Wix Payment reimbursed to Clerk	123.24
HM Revenue & Customs	120.00
Elaine Pugh – Clerk	581.60
CHT Defibrillator	64.54
Kevin Richardson – grass cutting	709.00

Resolved to approve payments.

9.3 To review expenditure against budget

The expenditure against budget was reviewed and discussed.
It was noted that there was a second payment of precept due in October 2024.

10. To Receive Reports from Councillors and items for the next Agenda

Roughton Road - containers in garden - this would be investigated by Roy MacDonald and discussed with Planning Enforcement. RM

Fence around play equipment. EP

Blue plaque for New Inn needed to be re-installed/replaced. EP

11. To confirm date of the next Meeting

**Roughton Ordinary Parish Council Meeting -
Monday 4th November 2024 - Roughton Village Hall @ 7.30pm**

There being no further business the meeting was concluded at 8.23pm.