

ROUGHTON PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

MINUTES - MONDAY 6th January 2025 @ Roughton Village Hall at 7.30pm

Present: Mr Paddy Bennett (Chair), Mrs Julie Howes (Vice Chair),
Mrs Michelle Hewett, Mr Richard Seaward, Mr Graham Hewett,
Mr David North-Graves and Mr Roy MacDonald

Others: There were no attendees

1. **To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Apologies were received from Ann Arrow - personal (via email).
2. **To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.**
No dispensations or interests were requested.
3. **To approve Ordinary Parish Council Minutes 4th November 2024**
These had been circulated to members and it was resolved that they be signed by the Chair.
4. **Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**
Members of the public are invited to give their views on Parish affairs at the discretion of the chair. A 10 minute allowance is given for this purpose.
This was deferred as required.

5. To consider, review and comment on Planning

24/1856	Springhaven	Revision - Alts and extensions to existing dwelling without complying with condition 2, to allow for amendments to design of the new dwelling and additional roof windows to rear elevation and addition of solar PV panels	Approved
24/2012	Rose Cottage	Erection of single storey front ext & 2 storey rear ext	Approved
24/1542	Southerly	Demolition and erection of up to four dwellings with garaging	Approved
24/2423	The Willows	Single Storey rear cons extension	Permission not required
24/2365	Old Mill Lodge	Reconstruction of existing house roof and erection of new side ext	Approved

6. To consider and review correspondence

Land West of Pine Tree Farm, Norwich Road	Circulated -item 11
Post Office - consultation re 1 hour per week service	Circulated - item 10
Lloyds Bank - charges 14 th January 2025	Noted
Resident - minor accident on Thorpe Market Road	Responded
NCC - Road closure of Old Mill Lane	Circulated
Resident regarding cleaning of Roughton sign	Responded on work list
Resident re Roughton Common - turning	Discussed-Clerk to respond

- 7. Matters Arising and Monthly updates and for information only:**
- 7.1 Defibrillator** - New Inn - this was operational.
- 7.2 Refurbishment of notice board by School** - this was due to be removed for work to be completed.
- 7.3 SAM2 - movement and transfer** - review of circulated figures

LOCATION	FROM	TO	TOTAL VEHICLES	85th PERCENTILE SPEED MPH	Speed limit	AVERAGE SPEED MPH	MAX SPEED MPH
Back Lane	06.11.24	01.12.24	2,080	33	30	26.9	50
Cromer Rd/Facing Jonas Farm	01.12.24	05.01.25	17,356	35	30	29.3	65

Members reviewed the figures and noted the slight increase on the 85th percentile speed at the Cromer Road/facing Jonas Farm.

This would be monitored going forward.

It was agreed that the two new locations for the SAM2 would be Thorpe Market Road in January following on with the Felbrigg Road in February.

- 7.4 Replacement blue plaque at New Inn** - this had been completed.

ROUGHTON COMMON

- 7.5 Parking** - this was being monitored.
- 7.6 Replacement fence at the play area** - the Clerk would investigate a contribution of materials from local businesses. EP

HIGHWAYS MATTERS

- 7.7 Additional parking provision at Brownsfield** - this had added 3 additional spaces and the work had been completed.
- 7.8 Application for white village Gates at boundary Cromer/Roughton Road** - application made to NCC Highways/PP Scheme - outcome April/May 2025.

- 7.9 Highways outstanding tickets**

Tim Adams/ 90025741	Speed limiter Norwich Road To be actioned / and resolve the problem - waiting for UK Power Networks to resolve via Westcotec	Reported - 13.4.23 Waiting UKPN Chased Nov 2024 - Being investigated
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8. To consider Financial Matters

- 8.1 To receive bank reconciliation and note receipts and review reserves**

The bank reconciliation was detailed and Council noted reserves.

- 8.2 To agree payment schedule and approve payments**

Signs of The Times (plaque)	272.70
Roughton Village Hall	96.00
The Play Inspection Company	108.30
Secret Gardens	54.00
Elaine Pugh	816.40
Mr Overton - mole patrol	210.00
Mick Kinder	128.00

Resolved to pay enbloc.

8.3 To agree authorisation for Councillor online banking authority

The Clerk highlighted that the Bank was now charging for monthly usage plus 0.50p per cheque and stamp to post. It was resolved that the Clerk arrange enablement for online banking with 2 stage authentication. EP

9. To consider the Play Inspection report and agree to funding repairs

The play inspection had been circulated to members together with a report on what needed to be completed and the costs involved. High risk items had been dealt with immediately at the area. Members varying points were discussed together with the option of community volunteers completing the repairs. The Clerk informed that only competent persons can repair play equipment and they must have the relevant insurances and risk assessments in place. The materials utilised are specialist and cannot just be purchased from a local merchant. The Council would purchase the materials direct from the supplier (£1,224 & VAT) and the contractor separately (£1,100 & VAT). It was resolved that the total cost of £2,324 plus VAT be accepted for the project.

The Clerk was seeking additional quotations for the repair of the Hally Gally. This work is also specialist with specific lifting equipment required.

10. To consider response to the Post Office Consultation - 1 hour per week - Thursdays 3-4pm

Members were extremely disappointed at the closure of the Post Office and a petition had been assembled with approximately 200 signatures. It was noted that 1 hour a week on a Thursday between 3-4pm was offered however, the Council agreed that this was not sufficient for the needs of the community. The Clerk was instructed to write to the Post Office to inform them of the Council's considerations on this matter. EP

11. To consider response to Brown & Co and Corylus public consultation for land west of Pine Tree Farm, Norwich Road Cromer

Members primary objections to this development was that 50% of land identified is in Roughton it is NOT in Cromer and unless the boundary of Roughton was altered then, this development does not accord to the status of a service village/small development village. There were grave concerns that Carr Lane would become a chaotic route as drivers would utilise this as a cut through to Roughton and back into Cromer. It was resolved that the Clerk write a letter of objection in response. Roy MacDonald would object on the Council's behalf throughout this consultation and planning process. RM/EP

12. **To Receive Reports from Councillors and items for the next Agenda**
A pot hole along Back Lane was reported however, further information needed to be received in order that it could be identified by Highways.
13. **To confirm date of the next Meeting**
Roughton Ordinary Parish Council Meeting -
Monday 3rd March 2025 - Roughton Village Hall @ 7.30pm

There being no further business the meeting concluded at 9.11pm.

PADDY BENNETT - CHAIR

3rd March 2025