

ROUGHTON PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

MINUTES - MONDAY 3rd March 2025 @ Roughton Village Hall at 7.30pm

Present: Mr Paddy Bennett (Chair), Mrs Julie Howes (Vice Chair),
Mrs Michelle Hewett, Mr Richard Seaward, Mr Graham Hewett,
Mr David North-Graves, Mr Roy MacDonald and Mrs Anne Arrow

Others: There were no attendees

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
All Council members were present.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.**
No dispensations or interests were received or authorised.
- 3. To approve Ordinary Parish Council Minutes 6th January 2025**
It was resolved that the Minutes be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**
Members of the public are invited to give their views on Parish affairs at the discretion of the chair. A 10 minute allowance is given for this purpose.
Roy MacDonald, NNDC - spoke about Devolution and how this might affect the community and the possible reorganisation of the County. It may lead further responsibilities devolved to Parish Councils.
- 5. To consider, review and comment on Planning if received**
No new planning had been received.

6. To consider and review correspondence

NNDC - information on Devolution	Circulated
NNDC - changes to Taxbase and effect	Circulated
NNDC - re further training on planning	Circulated
Resident re common	Circulated*
NNDC - Pilot of a community Resilience Tool	Noted

*Agreed by Council - Clerk to respond.

- 7. Matters Arising and Monthly updates and for information only:**
 - 7.1 Defibrillator** - New Inn - this was being monitored.
 - 7.2 Refurbishment of notice board by School** - completed

- 7.3 SAM2 - movement and transfer** - the figures had been circulated and were discussed. Members agreed that the SAM 2 be placed at Roughton Road near to Holway Close and along the Thorpe Market Road.

LOCATION	FROM	TO	TOTAL VEHICLES	85th PERCENTILE SPEED MPH	Speed limit	AVERAGE SPEED MPH
Felbrigg Road - facing Roughton to Felbrigg	31.01.25	28.02.25	120,169	39.3	40	33.81
Felbrigg Road - facing Roughton	03.02.25	01.03.25	92,117	38.7	40	33.00

- 7.4 Repairs to play equipment** - items ordered waiting delivery
- 7.5 Response to the Post Office Consultation** - the Post Office was now operating 1 hour a week on a Thursday between the hours of 3-4pm.
- 7.6 Formal objection to Corylus public consultation for land west of Pine Tree Farm, Norwich Road Cromer** - the Council's comments had been received by Corylus.
- 7.7 Online banking authority** - members were handed the relevant documentation together with keypad units. It was agreed that additional members would now be added. The Clerk would organise this. EP
- 7.8 Cleaning of Roughton Village sign** - to be completed

ROUGHTON COMMON

- 7.9 Parking** - no reports had been received regarding parking matters.
- 7.10 Replacement fence at the play area** - being investigated - no response from a local business to donate materials. Roy MacDonald would also contact a local business to assess the situation. Other avenues were also being investigated.

HIGHWAYS MATTERS

- 7.11 Application for white village Gates at boundary Cromer/Roughton Road** - application made to NCC Highways/PP Scheme and feedback due by April/May.
- 7.12 Highways outstanding tickets**

Tim Adams/ 90025741	Speed limiter Norwich Road To be actioned / and resolve the problem - waiting for UK Power Networks to resolve via Westcotec	Reported - 13.4.23 Waiting UKPN Chased Nov 2024 - Being investigated Foliage due to be removed. Clerk to chase again with Highways.
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8. To consider Financial Matters

8.1 To receive bank reconciliation and note receipts and review reserves

The Clerk read out the bank reconciliation which was agreed and signed by members.

8.2 To agree payment schedule and approve payments

Elaine Pugh	£828.59
HMRC	£140.81
Secret Gardens	£797.60
Countrystyle Recycling	£27.00
ICO – D/Debit	£35.00
Fenland Leisure (play equipment parts)	£1,463.04

Resolved to pay enbloc

9. To Receive Reports from Councillors and items for the next Agenda

Verbal complaints had been received regarding the “granite” bollard which had been placed on to the footpath verge. The Clerk would liaise with the householder and report the matter to Highways. EP

10. To confirm date of the next Meeting

**Roughton Annual Parish Meeting followed directly by
Roughton Annual Parish Council Meeting -
Monday 19th May 2025 - Roughton Village Hall @ 7.30pm**

There being no further business the meeting concluded at 2025pm

PADDY BENNETT - CHAIR

19th May 2025