

# **ROUGHTON PARISH COUNCIL**

## **ORDINARY PARISH COUNCIL MEETING**

### **MINUTES**

**Monday 6<sup>th</sup> March 2023 - Roughton Village Hall commencing @ 7.30pm**

**Present:** Mr Paddy Bennett (Chair), Graham Hewett, David North-Graves, Ann Arrow, Shelley Hewett and Roy MacDonald

**Others:** There were no other attendees

- 1. To receive declaration of interest in items on the Agenda and Pecuniary Interest Forms and approvals**  
There were no interests declared.
- 2. To consider apologies for absence**  
Richard Seaward - personal - accepted by the Council
- 3. To approve Roughton Parish Council Ordinary Parish Council Minutes - 9<sup>th</sup> January 2023**  
These were agreed and it was resolved that they be signed by the Chair
- 4. Resolution to adjourn the meeting for public participation, Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**  
There were no public present and it was resolved that this Agenda item was deferred as required.
- 5. Clerks report and Matters Arising**
  - 5.1 Broadland Housing update - ROU03**  
There was no update from the Planning Department or Broadland Housing.  
The Council would review this again at the next meeting.
  - 5.2 Notice Board at Mill Lane**  
No alternative location had been found.
  - 5.3 Upgrading of Knoll seat outside Roughton School**  
The Clerk and handyman had made an assessment of the structure and it was in poor repair and needed refurbishment. The Council requested the Clerk to ask the handyman to make essential repairs. This would include the removal of the roof, reduction of height of tall upright posts and replacement wooden seating. The guide price for this work including materials was circa £400 to £500.
  - 5.4 Purchase and installation of 3 new benches**  
These were due for installation and on the schedule to be completed. The location at Brownsfield - needed the authority from Flagship Housing as this land may belong to them. The Clerk was requested to write for permission. The exact location for the Roughton Road needed to be clarified. EP

## ROUGHTON COMMON

- 5.5 Play Inspection repairs** - nearly completed. The Clerk had purchased wood to replace a post on the multi-play unit and the remedial works would then be completed.

## HIGHWAYS MATTERS

- 5.6 NCC Parish Partnership** - white entrance gates - results due by May 2023.

- 5.7 SAM2** - figures circulated; residents informed and on website

| LOCATION                    | FROM     | TO       | TOTAL VEHICLES | 85th PERCENTILE SPEED MPH | Speed limit | AVERAGE SPEED MPH | MAXIMUM SPEED MPH |
|-----------------------------|----------|----------|----------------|---------------------------|-------------|-------------------|-------------------|
| Thorpe Market Rd (incoming) | 01.12.22 | 24.12.22 | 47,020         | 33.8                      | 30mph       | 28.24             | 60                |
| B1436 facing Jarvis Barn    | 21.01.23 | 11.02.23 | 149,202        | 38.4                      | 40mph       | 32.93             | 75                |

- 5.8 Carr Road debris** - This had been removed by Highways.

## 6. To consider, review and take appropriate action on correspondence

|   |                  |
|---|------------------|
| NNDC - Certificate of Lawfulness - Outcome - lawful | Circulated/noted |
| NCC - 900220921 - Old Turnpike drain cleaning       | Circulated       |
| NCC - have your say on the New Deal for Norfolk     | Circulated       |
| NNDC - Election information                         | Circulated       |

## 7. Finance

### 7.1 To approve payments

|   |          |
|---|----------|
| Glasdon 3 benches   | 2,106.00 |
| Fenland Leisure (play parts)  | 425.84   |
| Gary Cheney - handyman  | Tbc      |
| Elaine Pugh – Clerk (includes payments to CT Baker and Countrystyle recycling | 854.22   |
| HM Revenue & Customs  | 88.40    |
| Countrystyle  | 30.00    |
| David Musson Fencing  | 67.00    |

**Resolved to pay enbloc**

## 8. To consider and review Planning

|         |                              |               |
|---------|------------------------------|---------------|
| 23/0403 | 238 Roughton Road            | No objections |
| 22/2967 | Jonas Farmhouse, Cromer Road | No objections |

- 9. To Receive Reports from Councillors and items for the next Agenda**  
Discussion took place with regard to ROU03 and the allocation of land for the Parish to rebuild the Village Hall. At the present time until ROU03 had been built and the land gifted to the Parish Council there was no further progress to report.

The Clerk informed that repairs had been undertaken to the brickwork at the bus stop outside the Fish and Chip shop.

10. To Confirm the Date of the next meeting -  
Roughton Annual Parish Meeting followed directly by the  
Roughton Annual Parish Council Meeting on  
Monday 22<sup>nd</sup> May 2023 - 7.30pm Roughton Village Hall

There being no further business the meeting concluded at 8.03pm.

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CHAIR

22<sup>nd</sup> May 2023